

**UNOFFICIAL MINUTES OF THE USD #110  
BOARD OF EDUCATION MEETING  
September 8, 2008**

**I. CALL TO ORDER:** The regular meeting of USD #110 was called to order by BOE Vice President Bob Ragsdale at 7:32 p.m. Other members present were Becky Levin, Lisa Capps, Ron Rahjes, Tracy Atchison and Brian Dettmer. Also present were Jeff Yoxall, Phil Riedel, Beth Norris, Sheila Dues, Butch Whelchel, Jeremiah Gregory, Patricia Walters, Kenny Stockman, Dan Johnson, Leon Lutgen, June Eakin and Mary Lou Lutgen.

**II. APPROVAL OF THE AGENDA:** Additions to the Information Items \*)to Item B: Website - add Technology. Additions to the Action Items: \*)Parades, \*)M.S. Playground. Lisa Capps moved to approve the amended agenda. Brian Dettmer seconded. Motion carried 6-0.

**III. REQUESTS TO ADDRESS THE BOARD:** Kenny Stockman addressed the board regarding a clock that was formerly in the Kirwin Elementary School Building. He requested that the clock be returned as part of the school's memorabilia. Discussion followed. Tracy Atchison moved to return the clock as requested. Becky Levin seconded. Motion carried 4-2. Kenny Stockman, Dan Johnson, Leon Lutgen, June Eakin and Mary Lou Lutgen left the meeting at 7:38 p.m. Jeff Yoxall presented a written request from Teacher Frank Gronewoller, requesting that his Blue Cross benefits be added to his salary in order to benefit his KPERs retirement. Ron Rahjes moved to approve Frank Gronewoller's request as presented. Tracy Atchison seconded. Motion carried 6-0.

**IV. APPROVAL OF MINUTES:** Ron Rahjes moved to approve the minutes from the USD #110, August 11, 2008 Regular Meeting as presented. Brian Dettmer seconded. Motion carried 6-0.

**V. EXECUTIVE SESSION:**

Bob Ragsdale moved that the board go into executive session for the purpose of discussing personnel matters for nonelected personnel; and the board return to the open meeting at 8:55 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Lisa Capps seconded the motion. Motion carried 6-0. Sheila Dues, Jeremiah Gregory, Butch Whelchel and Patricia Walters left the meeting at 8:35 p.m. The administration (Jeff Yoxall, Phil Riedel and Beth Norris) was invited to stay. The board returned to open session at 8:55 p.m. Sheila Dues returned to the meeting at 8:55 p.m.

Bob Ragsdale moved that the board go into executive session for the purpose of discussing personnel matters for nonelected personnel; and the board return to the open meeting at 9:10 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Lisa Capps seconded the motion. Motion carried 6-0. Sheila Dues left the meeting at 8:55 p.m. The administration (Jeff Yoxall, Phil Riedel and Beth Norris) was invited to stay. The board returned to open session at 9:10 p.m. Sheila Dues returned to the meeting at 9:10 p.m.

Bob Ragsdale moved that the board go into executive session for the purpose of discussing personnel matters for nonelected personnel; and the board return to the open meeting at 9:20 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Lisa Capps seconded the motion. Motion carried 6-0. Sheila Dues left the meeting at 9:10 p.m. The administration (Jeff Yoxall, Phil Riedel and Beth Norris) was invited to stay. The board returned to open session at 9:20 p.m. Sheila Dues, Jeremiah Gregory, Butch Whelchel and Patricia Walters returned to the meeting at 9:20 p.m.

**VI. ACTION ITEMS:**

**I. Supplemental Contracts:** Lisa Capps moved to offer Supplemental Contracts as follows: H.S. Head Girls' Track – Darrin Grauerholz, H.S. Head Boys Track – Kurt Pakkebier, H.S. Assistant Boys' Track – Scott Panter, Student Council – Scott Panter, H.S. Concessions – Scott Panter, M.S. Assistant Track – Teri Rose/Bob Bearley, M.S. concessions – Emily Blank, 12<sup>th</sup> Grade Sponsor – Kathi Boden/Jeremiah Gregory, 11<sup>th</sup> Grade Sponsor – Don Wiens, 10<sup>th</sup> Grade Sponsor – Linda Warner, 9<sup>th</sup> Grade Sponsor – Rae Bilby, 8<sup>th</sup> Grade Sponsor – Emily Blank, 7<sup>th</sup> Grade Sponsor – Staci Reimer and 6<sup>th</sup> Grade Sponsor – Chris Kirchhoff. Tracy Atchison seconded. Motion carried 6-0.

**VII: INFORMATION ITEMS:**

B. Website/Technology: The district website was discussed. Teacher Jeremiah Gregory was commended on his efforts. Jeff Yoxall discussed technology difficulties faced, and expressed his appreciation to Technology Coordinator Steve Wangerin for his hard work.

**VIII. EXECUTIVE SESSION:**

Bob Ragsdale moved that the board go into executive session for the purpose of discussing personnel matters for nonelected personnel; and the board return to the open meeting at 8:47 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Brian Dettmer seconded the motion. Motion carried 6-0. Sheila Dues, Jeremiah Gregory, Butch Whelchel and Patricia Walters left the meeting at 8:42 p.m. The administration (Jeff Yoxall, Phil Riedel and Beth Norris) was invited to stay. The board returned to open session at 8:47 p.m. Sheila Dues returned to the meeting at 8:47 p.m.

Bob Ragsdale moved that the board go into executive session for the purpose of discussing personnel matters for nonelected personnel; and the board return to the open meeting at 8:52 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Brian Dettmer seconded the motion. Motion carried 6-0. Sheila Dues left the meeting at 8:47 p.m. The administration (Jeff Yoxall, Phil Riedel and Beth Norris) was invited to stay. Joel Hrabe entered the executive session at 8:50 p.m. The board returned to open session at 8:52 p.m. Sheila Dues returned to the meeting at 8:52 p.m.

Bob Ragsdale moved that the board go into executive session for the purpose of discussing personnel matters for nonelected personnel; and the board return to the open meeting at 8:57 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Brian Dettmer seconded the motion. Motion carried 6-0. Sheila Dues left the meeting at 8:52 p.m. The administration (Jeff Yoxall, Phil Riedel and Beth Norris) was invited to stay. The board returned to open session at 8:57 p.m. Sheila Dues, Jeremiah Gregory, Butch Whelchel and Patricia Walters returned to the meeting at 8:57 p.m.

No action was taken.

Bob Ragsdale moved that the board break from 8:57-9:07 p.m. Tracy Atchison seconded. Motion carried 7-0.

**VI. ACTION ITEMS:**

A. Board Policy: KASB Board Policy Update GACCA – Nepotism, was discussed. Lisa Capps moved to table this action to the next, regular meeting. Ron Rahjes seconded. Motion carried 7-0.

B. Credit Recovery: Jeff Yoxall explained a program offered by the Smith County Learning Center for credit recovery for required classes needed to graduate. Discussion followed with the board making the decision that the district will not be responsible for tuition or transportation costs. Bob Ragsdale moved to approve credit recovery through the Smith County Learning Center for required classes needed to graduate, with the understanding that the district will not be responsible for tuition or transportation costs. Becky Levin seconded. Motion carried 7-0.

C. SQE Membership: Jeff Yoxall discussed membership with SQE (Schools for Quality Education). Discussion followed regarding the benefits of membership. Ron Rahjes moved to approve the membership with SQE at a rate of \$300.00. Lisa Capps seconded. Motion carried 7-0.

D. Unemployment Insurance: Jeff Yoxall discussed purchasing unemployment insurance through Unemployment Insurance Services. Unemployment Insurance Services would represent the district as both an employer representative, and consultant for all unemployment claim and tax control functions. Discussion followed. Tracy Atchison moved to purchase unemployment insurance through Unemployment Insurance Services at a rate of \$400.00. Ron Rahjes seconded. Motion carried 7-0.

E. Maintenance: Jeff Yoxall discussed various maintenance projects underway in the district, along with the need for pest control in all buildings. Information was presented from World Pest Control, Inc. Lisa Capps moved to hire World Pest Control, Inc. to provide pest control services to the district at a rate of \$170.00 per month. Becky Levin seconded. Motion carried 7-0.

F. Pay Date Policy: Jeff Yoxall and Sheila Dues explained that per KASB Legal, employees must be offered the option of direct deposit or a paper check on payday. Jeff Yoxall requested that the motion passed June 5, 2008 be amended to give employees that option. Ron Rahjes moved to the amend the motion passed June 5, 2008 that **originally read** "Lisa Capps moved to require all employees of USD 110 to receive their payroll checks via direct

deposit, **to now read**, "Lisa Capps moved to require all employees of USD 110 to receive their payroll checks via direct deposit or by paper check." Tracy Atchison seconded. Motion carried 7-0.

G. School Nurse Contract: Jeff Yoxall requested authorization to hire Tiffany Rietzke at a rate of \$22.00/day to provide nursing services to a student. Becky Levin moved to grant Jeff Yoxall the authority to hire Tiffany Rietzke at a rate of \$22.00 per day to provide nursing services to a student. Brian Dettmer seconded. Motion carried 7-0.

H. Transfers: There were no transfers.

J. Budget: Approval of the budget, publication of the budget and the budget hearing were discussed. Bob Ragsdale moved to have the Special Meeting for approval of the budget at 7 a.m. on September 16<sup>th</sup>, publication in the Phillips County Advocate on the 18<sup>th</sup>, and the Budget Hearing on the 29<sup>th</sup> at 7:00 a.m. Tracy Atchison seconded. Motion carried 7-0.

K. Senior Trip: The 2008-09 Senior Trip was discussed. Lisa Capps moved to approve a class trip for the 2008-09 Seniors. Ron Rahjes seconded. Motion carried 7-0.

L. Parades: Class participation in the Kirwin Old Settlers Day Parade, and the Kensington Veterans Day Parade were discussed. Lisa Capps moved to have the band, grades Pre-K, and 3 through 8 participating in the Kirwin Old Settlers Day Parade; and the band along with grades K thru 2 and 9 through 12 participating in the Kensington Veterans Day Parade. Brian Dettmer seconded. Motion carried 7-0.

## VII. INFORMATION ITEMS:

A. Fall Regional KASB Meeting: Jeff Yoxall presented information on the KASB Fall Regional Meetings to be held on October 15<sup>th</sup> in Beloit.

C. Telecommunications: H.S. Principal Phil Riedel discussed telecommunications activities that the students are involved in. He explained they are video-taping school activities for Nex-Tech to broadcast; and supporting the broadcasts by selling ads. Teacher Frank Gronewoller is in charge of the class, and hopes to open a television studio after the first of the year for live broadcasts.

D. Enrollment: Enrollment numbers were discussed. The official count day this year is September 22<sup>nd</sup>.

E. Transportation Update: Jeff Yoxall commended M.S. Secretary/Transportation Director Roberta Atchison, H.S. Secretary Linda Rice, Elementary Secretary Megan Hudson and the bus drivers on working together and doing a great job in getting the students transported.

F. Principals' Report:

High School Principal Phil Riedel reported on the following:

\*)H.S. Students Lakota Bohl, Rachelle Bose, Taylor Kuhlmann, Katie Larson, Drake Reynolds and Jennifer Shockley have qualified for the Dane G. Hanson testing to be held September 17<sup>th</sup>. This is an honor, as the students need a 3.50 GPA to qualify.

\*)Congratulations to 12<sup>th</sup> grader Drake Reynolds, who finished first overall in the Cross Country Meet in Concordia.

\*)Mr. Gregory's class will soon be selling Yearbook Ads.

\*)Mr. Gronewoller, Mrs. Hardacre and Mr. Gregory will be taking students to participate in the Minds on Program.

\*)H.S. Secretary Linda Rice needs to be recognized for the extra work and hours she has put into the Power School Program.

\*)The High School will be hosting the Cheyenne League Volleyball Tournament at both the H.S. and M.S. Gyms on October 18<sup>th</sup>.

\*)Information is being obtained for students who have expressed interest in a Golf Program.

\*)Congratulations to the Varsity Volleyball Team for their wins against Western Plains on the 2<sup>nd</sup>, and against Palco on the 4<sup>th</sup>.

\*)Congratulations to the J.V. Football Team for their win against Stockton on the 8<sup>th</sup>.

\*)Congratulations to the J.V. Volleyball Team for their wins against Northern Valley on the 2<sup>nd</sup>, and against Palco on the 4<sup>th</sup>.

Middle School Principal Beth Norris reported on the following:

\*)Six to eight M.S. Students will be attending the Minds on Program.

\*)Congratulations to the A Team Volleyball Team for winning their game against Osborne on the 4<sup>th</sup>.

\*)Round tables ordered for the cafeteria are in.

**VI. ACTION ITEMS:**

M. Playground: Becky Levin and Lisa Capps discussed a Dane G. Hansen Foundation Grant Application that they have completed for submission to request funding for the Middle School/Community Playground. Discussion was held regarding Board financial support. Bob Ragsdale moved that the board commit \$10,000.00 plus donations in support of the Middle School/Community Playground. Ron Rahjes seconded. Motion carried 7-0. The Board would like to express their appreciation to the former Eastern Heights Booster Club for their donation to the playground fund. Butch Whelchel left the meeting at 10:15 p.m.

**IX. APPROVAL OF BILLS:** Brian Dettmer moved to approve the bills as presented, with any additional amounts to be paid as needed to finish the month-end transactions. Lisa Capps seconded. Motion carried 7-0.

**X. MONTHLY REPORTS:** Lisa Capps moved to approve the following reports: Clerk's, Treasurer's and Activity Report. The Food Service Report was not available, pending Power School data. Brian Dettmer seconded. Motion carried 7-0.

**XI. REPORT OF BOARD MEMBERS:** None.

**XII. ADJOURNMENT:** Lisa Capps moved to adjourn the meeting. Brian Dettmer seconded. Motion carried 7-0. The meeting adjourned at 10.28 p.m.

A Special Board of Education Meeting will be September 16<sup>th</sup> at 7:00 a.m. to approve the 2008-09 Budget. The Budget Hearing will be September 29<sup>th</sup> at 7:00 a.m., and the next Regular Board of Education meeting will be October 13th, 2008 at 7:30 p.m.

APPROVED \_\_\_\_\_  
(President, Board of Education)

\_\_\_\_\_  
(Date)

ATTEST: \_\_\_\_\_  
(Clerk, Board of Education)